



### **ABSTRACT**

Collegiate Education – Government Arts and Science Colleges and Colleges of Education – Guidelines for General Transfer Counselling of teachers through online for the academic year 2022-23 – Orders – Issued.

### **Higher Education (F2) Department**

G.O.(Ms)No.245

Dated 08.11.2022

புதி சுபகிருது வருடம், ஐப்பசி-22  
திருவள்ளூர் ஆண்டு - 2053

Read:-

- 1 G.O. (Ms) No.484, Higher Education (F2) Department, dated 02.06.2003.
- 2 From the Director of Collegiate Education, Letter ந.க.No.30191/D5/2022, dated 02.11.2022.

### **ORDER :**

In the Government Order first read above, certain guidelines were issued for General Transfer for the teachers working in Government Arts, Science and Education Colleges in the academic year 2004-05.

2. In the letter second read above, the Director of Collegiate Education has sent a proposal to the Government, to permit him to conduct online transfer counselling for the year 2022-23, for the teachers working in Government Arts and Science Colleges and Colleges of Education with certain transfer guidelines.

3. The Government, after careful examination, decided to accept the proposal of the Director of Collegiate Education and permit him to conduct online transfer counselling for the year 2022-23, for the teachers working in Government Arts and Science Colleges and Colleges of Education.

4. The Director of Collegiate Education is requested to strictly adhere to the guidelines issued in the Annexure to this order.

5. The above orders are issued in supersession of the orders issued in the Government order, first read above.

(By Order of the Governor)

D. Karthikeyan  
Principal Secretary to Government

To  
The Director of Collegiate Education (FAC), Chennai-15.  
Regional Joint Directors of Collegiate Education  
(Through the Director of Collegiate Education(FAC))

All the Principals (Through the Director of Collegiate Education(FAC))

Copy to

The Special Personal Assistant to Hon'ble Minister (Higher Education), Chennai – 9.

The Senior Private Secretary to Principal Secretary to Government,  
Higher Education Department, Chennai – 9.

SF/SC

Clean copy to file (C.No.10573 F2 2022)

//Forwarded / by Order//

*T. Nallin*  
8/11/2022  
Section Officer

*AW*  
8/11/22

**Annexure to G.O.(Ms) No.245, Higher Education (F2) Department,**  
**dated 08.11.2022**

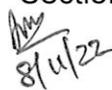
**Guidelines for Transfer of College Teachers for the Academic Year 2022-23**

1. The list of all vacancies in all the subjects in the State must be displayed in the Counselling Website.
2. Applications are to be obtained for the notified vacancies and they are to be registered in the appropriate register in serial order and the details of such application (name, place for which transfer is sought for and the reasons) are to be displayed on the website.
3. If there are more than one applicant for the same vacancy, the following guidelines are to be followed in giving priority.
  - a) Spouse of persons employed in the Army.
  - b) 100 % Visually Impaired Teachers.
  - c) Physically challenged teachers to the extent of using tricycles or handicapped persons affected in both the legs and walking slowly with callipers;
  - d) Teachers having mentally ill or physically challenged children and who possess relevant certificate.
  - e) Those who have undergone Heart Surgery, Kidney Transplant, Dialysis treatment, Brain tumour and cancer patients.
  - f) Widows
  - g) Spinsters above 40 years of age
  - h) College teaches who have two or less than two years of left over service.
  - i) Spouse working at more than 30 km radius from the place of work. The Priority in the case of the employed spouse is applicable only to employees working in Central, State Government Offices, Government and Aided Schools/ Colleges and Government Public Sector Undertakings. The required certificate should be issued by the competent authority. No discrimination is to be made between State Government, Central Government or Public Sector Undertakings.
  - j) Teachers with Ph.D degree working in colleges in the city, where there is no research department can opt for transfer to a college in the city where there is a research department provided vacancies exist in that college.
  - k) Others.
4. If there are more than one applicant with same priority for the same vacancy, date of joining present station, date of joining in the collegiate service, then date of birth will be considered for preference in order.
5. Teachers working in colleges where the working strength of teachers is below 50% of the sanctioned strength in the department concerned are not eligible to get transfer.

6. The above said guidelines need not be followed in the case of college teachers who have suffered personal tragedies due to death of spouse / children in accident or on account of some other major ailments/ physically or mentally retarded. They may be transferred on request as a special case. However a report should be sent to the Government in this regard.
7. If deemed fit or in the public interest or in the interest of the students the transferring authorities can effect transfers of teachers on administrative grounds if warranted. The Government should be kept informed regarding these transfers.
8. The Government will be the transferring authority in respect of Principals Grade I / Joint Directors of Collegiate Education and Principals Grade II. However there will not be any counselling as these posts carry administrative responsibilities.
9. The Director of Collegiate Education will be the transferring authority in respect of other teaching staff, Director of Physical Education and Graduate Librarian for which there will be counselling.
10. Administrative transfers will be made only when complaints have been inquired into by the Competent Authority and disciplinary action is proposed to be taken on prima facie evidence. The reasons for the administrative transfer are to be recorded in the relevant file.
  - i. Those transferred on account of administrative grounds will not be eligible for transfer for the next three years.
  - ii. Those who have obtained transfer orders on request cannot apply for transfer atleast for the next two years. This minimum period will not be applicable in case of those who are promoted.
11. Mutual transfers cannot be effected in respect of those who have been transferred on administrative grounds. Those who have obtained mutual transfer are not eligible to apply again for mutual transfers for another two years.

D. Karthikeyan  
Principal Secretary to Government

//True copy//

  
8/11/2022  
Section Officer  
  
8/11/22